

## Reasonable Suspicion: Drugs & Alcohol

Estimated Time to Complete: 30 minutes

### Course Description

*SafeColleges Reasonable Suspicion of Drug & Alcohol Use* course is primarily designed for campus administrators. The course provides background information on drug & alcohol use in the workplace; offers several scenarios for administrators confronting staff in cases of reasonable suspicion; gives an overview of the reasonable suspicion process; identifies potential physical characteristics of drug and alcohol users; and uses the Internet, pdf files, and SafeColleges documents to provide specialized reference materials.

### Common Themes

- Explains how pervasive drug and alcohol use is in the work place – even on college campuses!
- Issues involve use of alcohol and/or various drugs and their physical effects on employees.
- Presents a step-by-step checklist to consider when making a reasonable suspicion determination.
- Covers how to respond if employees are resistant to going to a testing center.
- Reviews what constitutes a positive drug test and potential courses of action for administrators.

### Author

This course was authored by the Risk Management team of the Baltimore County Public School system.

### Training Environments

*SafeColleges* is ideal for a blended learning environment, complementing in-service or video training, or as a stand-alone training course. The *SafeColleges* approach engages the learner in an e-learning environment while a Compliance Management System automatically tracks his/her progress through the courses. This assists the campus administrator or training coordinator in demonstrating compliance.

For a free evaluation, email [info@safecolleges.com](mailto:info@safecolleges.com) or call 1.800.434.0154.